

March 9, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Chuck Mehlbrech. Members present Charles Liesinger, Dean Koch, Steve Gordon, and Marc Dick.

Dawn Rye, New Century Press, was present for the meeting.

Chairman Mehlbrech led the Pledge of Allegiance.

Chairman Mehlbrech called for approval of the Agenda. Auditor Sherman noted the addition of the 2022 Weed & Pest Agreement at 2pm under Miscellaneous Items. Motion made by Koch to approve the Agenda with addition noted. Second by Gordon. Motion carried.

The minutes from the February 23rd meeting were sent to Board members for review prior to publication. Motion made by Dick to approve the minutes for publication. Second by Koch. Motion carried.

Citizen Input: none.

Commissioner Reports: Koch attended several township annual meetings, noting that questions regarding receipt of FEMA payments for the 2019 flooding projects were raised. Not all townships are receiving monies for sites that they have submitted requests for. Kreutzfeldt noted FEMA rules were changing throughout the process making it difficult to provide the in-depth documentation required, may have been an issue for some.

Hwy Supt, Mic Kreutzfeldt, presented Amendment Number 1 to Agreement Number 614984 to the Board for signature. The Agreement included 2 projects, Site 4 Project No. ER6344(16) \$16372.24 and Site 7 Project No. ER6341(05) \$16698.88. Motion was made by Liesinger to authorize Chairman Mehlbrech to sign the Agreement. Second Koch. Motion carried. Kreutzfeldt informed Board that the BIG Grant application for bridge #44-010-185 was not selected; another application will be ready for submission for the Special Bridge Funding Grant opportunity. Sun Prairie Twp requested that bridge #44-091-040 posted at 10 ton be left in place, no grant application for removal will be submitted. Progress on easements needed for paving of 453 Ave north of SD42 was discussed. Kreutzfeldt informed Board of timelines for SDDOT area projects this year. Current projects include completing 2019 FEMA repairs before the deadline. Discussed disposal options of law enforcement vehicles that are no longer used by officers.

John McCormick, Custodian, joined the meeting. Resurfacing and striping of north Courthouse parking lot along with replacement of east sidewalk and east curb & gutter were discussed. Commercial Asphalt will complete the paving of parking lot under the highway dept annual bid. McCormick noted that Salem City will be working on creek project that will go through Courthouse yard. A call was placed to Street Supt Bill Selland. It is possible this project will not begin until September. Sherman will verify dates and what the project consists of with Salem City Finance Officer. Auditor Sherman contacted Karr Tuckpointing to find out when/if the Courthouse project was on the calendar in 2021. Yes, it is but no specific date was given.

Motion was made by Koch to convene as Drainage Commission. Second Dick. Motion carried.

Drainage Administrator Kreutzfeldt presented a routine drainage permit application for ditch cleanout to the Board, noting that downstream landowners have been notified, and he has signed off on it. All permits are available for inspection at the Hwy Dept Office.

D21-005 Mike Flannery NW4 Ex Tract 1 of Flannery's Addition 30-103-53 routine maintenance

Kreutzfeldt noted that another hearing has been requested for Permit D21-004, Mary J Lounsbery, because the applicant has changed the outlet location. Legal descriptions NE4SE4 and NW4SE4 Ex 13.20 AC Section 36 Richland Twp. Motion made by Koch to set 9:45 a.m., April 13th, as time for drainage hearing. Second Gordon. Motion carried.

Motion made by Liesinger to convene as Planning Commission. Second Gordon. Motion carried.

Cori Kaufmann, Zoning Administrator, and Kristin Benidt, Secog Planner, met with the Board to continue review of updates to the Comprehensive Plan; chapter 7, Planning Policy Framework. Mike Fink, States Attorney, was present. Kaufmann suggested removal of 2g listed under Rural Area Guidelines, agreements to right-to-farm of all residents, moving this reference to main menu under ordinance intent. Kaufmann questioned the use of Right to Farm form and if it was necessary. Both Dick and Koch noted disagreement. Fink stated that it would seem to make sense to move the reference of right-to-farming to the main ordinance menu. Other sections reviewed and discussed included transition area guidelines, lake development area guidelines, major highway corridor area guidelines, and rural area guidelines. With reference to joint jurisdiction, it was noted that Bridgewater, Salem, and Spencer had passed ordinances for joint jurisdiction, but no regulations were adopted. It was proposed to change from referencing joint jurisdiction to a statement of consideration of the cities in Transitional areas. Benidt noted that the next round of discussion (April 13th at 10:30 a.m.) will include chapter 8, Planning Strategy.

The Board reconvened as Board of County Commissioners.

Curt Lukes, Jerry Paweltzki, Alan Ward, Brad Miller, board members of the Southeast Enterprise Facilitation Project and Brenda Schulte, Facilitator, met with the Commission. Ward gave an overview noting that in 1996 SEFP developed grass roots planning for economic development to assist businesses of all sizes with development of a business plan. Schulte shared that SEFP (she) asks the hard questions when helping with writing a business plan, marketing research, competition research, and strategic planning. Other services include the shop local campaign, grant research, and/or working with Secog. Schulte shared client statistics; since 2017, 47 new businesses since SEFP inception in McCook County. Lukes noted that SEFP is great for small communities and entrepreneurs. It is a tool that benefits the clients at no cost to them. Koch asked what the future holds for SEFP. Lukes said that they (SEFP members) were probably invited here due to merger talks with Sioux Metro Growth Alliance; SEFP is not going anywhere. Koch: where does County make its investment. SEFP is a great fit for smaller entities. Cori Kaufmann, Dir of Equalization, was present.

Jesse Fonkert, Sioux Metro Growth Alliance, met with the Commission to provide information about merger between Lincoln and Minnehaha County Economic Development Associations which jointly served 13 municipalities and 2 counties. The mission now is to stimulate, sustain, and support economic growth of the communities, businesses, and general stakeholders of the metro area outside of Sioux Falls. Fonkert added that SMGA focuses on growth and engagement, adding that each investor will contribute to the SMGA but at this time the dollar amount for McCook County is an unknown. McCook and Turner counties are part of the Sioux Falls Metropolitan Area. Mehlbrech asked about the plan to merge with SEFP. Fonkert does not know the status, has not heard back from SEFP, adding that it is also possible that SMGA combines with or absorbs SEFP. Gordon noted that he does not think SEFP is going away. Fonkert stated that this might not be a good fit and each organization does its own thing. Cori Kaufmann, Dir of Equalization, was present.

Carol Lauer, Treasurer, met with the Commission to discuss fee to be charged for real estate information. Lauer noted that currently there is one mortgage company that requests a tax trial balance file and \$125 is charged for that. A realtor is requesting a file listing of landowners who own 80 acres or more. Motion was made by Gordon to charge \$125 for the real estate information and to charge \$1 per page for 10 pages or less. Second Koch. Motion carried. Lauer informed the Commissioners that approximately a dozen parcels could be taken for tax deed this year.

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in February. A Notice of Hospitalization was received from Avera Queen of Peace Hospital (2021-07). A Notice of Hospitalization was received from Avera McKennan Hospital (2021-08). Two Applications for Poor Relief Assistance were received from Avera McKennan Hospital (2021-03 & 2021-04). A Hospital Request for Payment was received from Avera McKennan Hospital.

The claim is now being billed as a Mental Health Hold, so the patient does not have to provide an application for care of poor assistance (2020-07). No action taken.

Laura Schultz, HR Coordinator, informed the Board that the Dept Head meeting went very well, good discussion. The Policies/Procedures Manual was also discussed.

The February Law Enforcement Reports were noted & filed.

The following building permits were issued the month of February:

2021-005	Joshua & Angela Horstman	finish home/garage interior	SE4SE4NE4 22-102-55
2021-006	Aaron Olson & Ryas Farrell	finish basement	Lot 9 Eagle Ridge Add W2SW4 35-102-53

Auditor Sherman presented a Letter of Agreement for a Weed & Pest Grant to the Board; grant amount \$4000.00. Motion was made by Liesinger to authorize Chairman Mehlbrech to sign the agreement. Second Dick. Motion carried.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 3/9/2021:

Commissioners 1923.05 mileage 77.28; Auditor 6081.79; Treasurer 4187.59; States Attorney 2840.05; Custodian 1317.08; Dir of Equalization 3730.13; *new employee: Lori Viereck, Staff Appraiser, \$17.16/hour; Register of Deeds 2022.07; Veterans Service Officer 262.80; Sheriff 11021.80; Contract Law 5113.37; Care of Poor 192.31; Welfare 270.56; Community Health Nurse Secretary 1409.80; 4-H Program Assistant, 1341.90; Drainage 293.20; Planning & Zoning 544.53. CRI 20-55 case, witness fee & mileage 20.42; A&B Business Solutions, monthly copier contract 68.31; Affordable Auto Body, 3 claims on law enforcement vehicles 6144.15; Alternative HRD, HR consulting 573.75; AutoEx LLC, law enforcement vehicle service 3503.88; Card Service Center, dog food 78.84 gas 76.36 election supplies 114.95 Glock training class 250.00 Nurse office supplies 166.44 core cleaning pads 109.98 headset returned -239.99; Central Farmers Coop, law enforcement auto fuel 3764.62; Chesterman Co, water 51.00; City of Bridgewater, March ambulance appropriation 6083.34; Dakota Data Shred, shredding service 53.82; Election Systems & Software, hardware/firmware maintenance 94.80; Mike Fink, February expenses 426.86; Galls LLC, supplies 35.93; Gordon Flesch Company, 2 monthly copier contracts 50.00; Heiman Inc, extinguisher service 7.50; Becky Hockett, registration for narcotics conference 50.00; Inter-Lakes Comm Action, March CSW funds 783.08; Jessica Klinkhammer, office supplies 37.43; Larry's Food & Auto, oil change 44.59; Lentsch Tree Service, snow removal 130.00; Lewis Family Drug, prisoner care 107.18; Marco Technologies, monthly copier contract 130.89; McCook County EMS, March appropriation 11059.00; McCook County Treasurer, postage 313.00; McCormick Motors, law enforcement vehicle service & parts 2644.89; Microfilm Imaging System, scanning equipment rent 534.00; MidAmerican Energy, utilities 930.02; Mitchell Clinic, prisoner care 375.00; New Century Press, publishing 1522.71; Office Depot, office supplies 116.97; RBS Sanitation, garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 98.94; SD Achieve, services for six residents 360.00; SD Dept of Revenue, IAAO courses 452.00; SD Public Health Dept, lab services 40.00; Sturdevant's Auto Supply, floor mats 179.90; Tech Solutions, managed IT services 3478.88; Triotel Communications, telephone/internet service 648.97; Two Way Solutions, radio programming 130.00; Verizon Wireless, iPad services 40.01, cell phone service 260.29, internet modem service 240.42; Xcel Energy, utilities 654.44; Zapp Hardware, janitorial supplies 14.47.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/9/2021: Hwy Dept 21353.54. Appeara, towel & mat rental 85.03; Batteries Plus-075, generator battery 534.95; Brock White Company, sealant blocks & supplies 29109.82; Brookfield Twp, ½ culvert expenses 8045.50; Butler Machinery, parts 547.40; Card Service Center, office supplies 47.90; Central Farmers Coop, diesel fuel 1071.56 lp gas (utility) 504.28; Chesterman Co, water 23.00; Heiman Inc, fire extinguishers 642.65 service 210.00; McCormick Motors, parts 44.93; MidAmerican Energy, utilities 419.74; New Century Press, load limits 14.88; Northern Truck Equipment, switch 64.28 dump body including plow & wing 86932.00; RBS Sanitation, garbage service 68.00; Salem City, utilities 148.93; Salem Lumber,

supplies 72.34; Sioux Equipment, seal kit 165.00; Southeastern Electric, utilities 42.88; Sturdevant's Auto Supply, supplies 523.13; Triotel Communications, telephone/internet service 112.18 new phones 244.03; Wheelco Truck & Trailer, parts 42.28; Xcel Energy, utilities 579.02; Zapp Hardware, supplies 102.40.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 187.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 3/9/2021: EDS Director 1412.31. Stan Houston Equipment, calibration gas & freight (1/2 bill) 191.00; Brad Stiefvater Jr, February mileage 126.84; T&C's Pit Stop, meals for Sanford's staff providing COVID-19 vaccinations 73.65; Triotel Communications, telephone/internet service 88.28.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/9/2021: Sheriff Secretary/Dispatcher 192.16.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/9/2021: Dir of IRS, county share of FICA 3694.45 Medicare 864.03; SD Retirement System, county share of retirement contribution 3740.64; Wellmark BCBS of SD, county share of health insurance premium 8245.02.

The Auditor's Account with the County Treasurer for the month of February 2021: deposits in banks, \$5,999,352.00; cash to deposit, \$1,857.32; checks to deposit, \$19,692.01; CC payments, \$2,915.93; Cash Items (postage) \$313.00; Treasurer's Cash, \$1,257.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,826,337.26.

The meeting adjourned subject to call.

Dated this 9th day of March 2021.

Charles Mehlbrech _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County